**Anita Cornell**

4100 Old Red Trail • Mandan, ND 58554 • (701) 204-2397 • [anita\_nanette@msn.com](mailto:anita_nanette@msn.com)

http://anitacornell.weebly.com/

**Objective:** To obtain an elementary paraprofessional position in which I can apply my teaching knowledge and skills gained through education, practicum experience, job, and volunteer experiences.

**Education: Bachelor of Science in Elementary Education** August 2017

University of Mary, Bismarck, ND-Undergraduate GPA 3.86

**Special Education Minor** August 2017

University of Mary, Bismarck, ND-Undergraduate GPA 3.8

**Reading Credential** August 2017

University of Mary, Bismarck, ND-Graduate GPA 4.00

**Certification: North Dakota Interim Substitute Teaching License** Oct. 2016

**Nonviolent Crisis Intervention (CPI) Certification** Sept. 2017

**Mandt Certification** Feb. 2018

**Child and Adult CPR Certification** Sept. 2018

**Teaching Elementary Education Practicum** *90+ hours each*

**Experience:** *Saint Mary’s Grade School (Second Grade)* Fall 2016

* Assisted practicum teacher with Sylvan Math Edge after school program.
* Prepared and taught lessons in language arts, math, science, social studies, and art using Scott Foresman enVision Math and Scott Foresman Reading Street curricula.
* Maintained effective classroom management, promoted a positive learning environment, and established positive relationships with students.
* Attended PLC meetings with practicum teacher.

*Robert Place Miller Elementary School (Fifth Grade)* Spring 2016

* Prepared and taught lessons in language arts, art, math, and social studies using Investigations Math, Reading Street, and Social Studies Alive! curricula.
* Maintained effective classroom management, promoted a positive learning environment, and established positive relationships with students.
* Attended PLC meetings with various school professionals.

**EDU 617: Reading Clinic Practicum**

*Northridge Elementary School* Summer 2016

* Administered Fountas and Pinnell to a second grade student and a third grade student and leveled them according to those results.
* Administered Burns and Roe Reading Inventory to a second grade student and a third grade student.
* Developed and taught different lesson plans to a second grade student and a third grade student.

**Relevant**

**Experience: Special Education Instructional Aide**

*Highland Acres Elementary School and Roosevelt Elementary School*

August 2021-May 2022 & August 2022-present

* Implement instruction based on students’ IEPs using materials provided by the special education teacher.
* Implement reading, phonics, writing, and mathematics academic interventions for individual students or small groups of students as per the directive of the special education teacher.
* Use Flyleaf reading curriculum; Heggerty phonics curriculum; Connecting Math Concepts curriculum; Reading Rewards curriculum; Phonics for Reading curriculum; Benchmark reading curriculum; Step Up to Writing curriculum; Daily Language Review; and Barton Reading and Spelling System curriculum to implement reading, phonics, writing, and mathematics academic interventions as instructed by the special education teacher.
* Assist special education and general education teachers with students’ academic activities and preparing materials.
* Maintain data for academic interventions, including student attendance.
* Collaborate with LD teacher about academic interventions used with special education students.
* Administer and score assessments as they appear in the curriculum for reading, phonics, and mathematics and use assessment results to influence instruction.
* North Dakota State Assessment proctor for students during the North Dakota State Assessment period.
* Maintain effective management and establish positive relationships with students.

**ED Program Instructional Aide**

*Highland Acres Elementary School and Roosevelt Elementary School*

August 2017-May 2018 & August 2018-May 2019 & August 2020-May 2021

* Implemented instruction based on students’ IEPs and Behavior Intervention Plans using materials provided by the special education teachers.
* Implemented interventions, such as the PEAK Relational Training System; the Barton Reading and Spelling System; the Pearson KeyMath - 3 Essential Resources; RISE Reading; and Key Math, as instructed by the special education teachers.
* Attended meetings regarding students, instructional aide meetings, and Professional Development trainings.
* Used knowledge gained in Professional Development trainings to work with all students.
* Assisted special education and general education teachers with students’ academic activities and preparing materials.
* Maintained behavioral data for the behavior analyst and special education teacher.
* Maintained Check-In, Check-Out data for students at Highland Acres and Roosevelt.
* Collaborated with ED teacher about interventions used with special education students based on their behavioral data.
* Provided instruction to students virtually using Google Meets, a document camera, and curriculum provided by the special education teachers.
* Maintained effective management and established positive relationships with students.

**After School Program Supervisor**

*Highland Acres Elementary School*

August 2018-May 2019 & August 2020-May 2021 & August 2021-May 2022 & August 2022-present

* Supervise students during snack and all activities.
* Score and maintain behavior point sheets for two students.
* Assist with maintaining effective classroom management.
* Promote a positive environment and establish positive relationships with students and parents.
* Enforce school and program regulations.

**Camp Edventure – Special Education Instructional Aide**

*Highland Acres Elementary School*

June 2022-July 2022

* Assisted the general education teachers with students’ academic activities and preparing materials.
* Did Check-In, Check-Out program with some Camp Edventure students as a behavioral support.
* Maintained Check-In, Check-Out data for some Camp Edventure students at Highland Acres.
* Supervised students during small group and large group activities, snack, and recess.
* Maintained effective management and established positive relationships with students.
* Assisted the secretary with serving breakfast to students and maintaining the breakfast records in the summer meals binder.

**Elementary Reading, Math, and Writing Instructor**

*Sylvan Learning Center* May 2018-present

* Provide individualized instruction in math, writing, and reading for students in preschool through eighth grade using Sylvan Sync, manipulatives, and table tools.
* Provide individualized instruction in math and reading virtually using Zoom and Sylvan Sync Connect.
* Evaluate and document each student’s progress in his or her curriculum.
* Reward students for participating, cooperating, and doing their best.
* Supervise and manage students during the instructional hour as they are learning and practicing academic skills.
* Establish a positive learning environment.

**Special Education Instructional Aide**

*Prairie Rose Elementary School*  November 2019-May 2020

* Implemented instruction based on students’ IEPs using materials provided by the special education teacher.
* Collaborated with the special education teacher, general education teacher, assistive technology specialist, and occupational therapist regarding a student’s academic instruction and behavioral interventions.
* Created ChooseItMaker reading activities for a student.
* Created and found activities on Clicker 7 for a student’s reading and writing program.
* Prepared instructional materials and maintained instructional data as well as behavioral data daily for two students.
* Attended aide PLCs with other aides and the instructional coach to discuss academic and behavioral needs of students and solutions to those needs once a week.
* Attended staff meetings and staff development days.
* Assisted general education teacher with preparing materials and facilitating classroom activities.
* Supervised kindergarten through fifth grade students during recess.
* Maintained effective management and established positive relationships with students.

**Camp Edventure – ED Program Instructional Aide**

*Roosevelt Elementary School*

June 2019-July 2019 & June 2021-July 2021

* Provided academic, behavioral, and sensory supports for two students as directed by the general education and special education teachers.
* Assisted the general education teacher with students’ academic activities and preparing materials.
* Collaborated with the general education and special education teachers about academic, behavioral, and sensory interventions for a student.
* Led some classroom instruction as directed by the general education teacher.
* Supervised students during small group and large group activities, snack, recess, and field trips.
* Maintained effective management and established positive relationships with students.

**Camp Edventure - ED Program Instructional Aide**

*Highland Acres Elementary School* June 2018-July 2018

* Prepared instructional materials and data sheets daily.
* Planned reading and mathematics instruction for one fourth grade student based on the special education teacher’s academic program outline.
* Implemented instruction using the special education teacher’s materials.
* Maintained behavioral data and daily school routine data for the behavior analyst and special education teacher.
* Maintained effective management and a positive relationship with the student.
* Programmed instruction into the Clicker Communicator iPad application and speech into the Proloquo2Go iPad application.

**After School Program Supervisor**

*Roosevelt Elementary School* August 2017-May 2018

* Planned and facilitated art activities for students in kindergarten through fifth grade.
* Planned and facilitated a variety of games for physical activity for students in kindergarten through fifth grade.
* Supervised students during snack and all activities.
* Maintained effective classroom management, promoted a positive environment, and established positive relationships with students and parents.
* Enforced school and program regulations.
* Maintained attendance and billing records.
* Communicated behavioral concerns to parents.

**Missouri River Educational Cooperative Summer Program** June 2016-August 2016

**Youth Leader**

* Led classroom instruction for students located at Fort Lincoln Elementary School.
* Planned and facilitated small group lesson plans for kindergarten in Reading, Social Studies, Exploration, Math, and Project WILD.
* Prepared materials for small group lesson plans daily.
* Supervised students during small group and large group activities, snack, lunch, recess, and field trips.
* Enforced school and program regulations.

**Martin Luther School** **(Camp Luther)**

**Teacher’s Assistant** June 2015-August 2015

* Supervised children during activities and on field trips.
* Planned and taught activities for the children.

**Grace Point Church**

**Early Childhood Sunday School Helper and Vacation Bible School Helper**

August 2007-May 2012 & Sept. 2017-May 2018

* Welcomed the children to class, helped teach crafts and music, and assisted with Bible story time.
* Played with the children.
* Taught activities, games, and crafts.
* Directed small group time.

**Elementary Vacation Bible School Crew Leader** June 2011 & June 2016

* Assisted the children with their activities.
* Supervised children during station activities.

**Professional** National Education Association (NEA) August 2016-present

**Organizations:** National Science Teachers Association (NSTA) September 2016-July 2020

South Central Reading Council (SCRC) November 2016-July 2021

**Activities:** University of Mary Family Mentorship Program Spring 2016

University of Mary Emerging Leaders Academy Fall 2013-Spring 2015

University of Mary Day of Service – Christ the King School Fall 2014

University of Mary Day of Service – United Way Fall 2016

**Professional**

**Development:** “Promethean in the Classroom” Technology Workshop Fall 2014

“The Flipped Classroom” Technology Workshop Fall 2015

“Picture Perfect Science Training Session” Fall 2016

“Discovery Dome Training” Summer 2017

“Supporting Behavior” Fall 2017

“Behavior as Communication: Behavior is Learned and Purposeful” Fall 2017

“Anaphylaxis/Epi-Pen Administration” Fall 2017

“S’cool Moves” Fall 2017

“Nurtured Heart Approach” Fall 2017 “Function of Behavior: Behavior ABCs” Fall 2017

“Data Collection and Observation: Prompting Hierarchy” Fall 2017

“Wondergrove, Second Steps, Skillstreaming, MindUp!” Spring 2018

“STOIC” Spring 2018

“Trauma Training” Spring 2018

“Mandt” Spring 2018

“The Social Thinking Informal Dynamic Assessment and

Core Treatment Strategies” Summer 2018

“Teaching Social Thinking to Early Learners through Stories and

Play-Based Activities” Summer 2018

“Zooming-in: Strategies for Individuals with Subtle, but Significant

Social Problems” Summer 2018

“Implementing Social Thinking Concepts and Vocabulary” Summer 2018

“Latte: Boardmaker Studio Basics – Creating Visuals with

Boardmaker Studio” Fall 2018

*"School Success for Kids with Emotional and Behavioral Disorders*

Book Study"                                                                                             Fall 2018-Spring 2019

“Read/Write for Google Training” Spring 2019

“Safe and Civil: The Tough Kid” Spring 2019

“Trauma Refresher Training” Spring 2019

“Safe and Civil: Using STOIC” Spring 2019

“*Why Your Students Do What They Do and What to Do When They*

*Do It-Grades K-5* Book Study” Spring 2019

“Stop the Bleed Training” Fall 2019

"RazKids Training" Spring 2020

"Clicker Sentences Training" Spring 2020

“North Dakota State Assessment Proctor Training” Spring 2021 & Fall 2022

**Technology:** CC Pensieve Conferencing Tool for Daily 5 on an iPad Spring 2017

Promethean board and Promethean software Spring 2017

Pictello, Clicker Communicator, Proloquo2Go, & ChooseIt! Maker Fall 2017-Spring 2019

iPad applications for special education student

ChooseItMaker on computer Fall 2019-Spring 2020

RazKids Program on computer Spring 2020

Clicker 7 Sentences on computer Spring 2020

Zoom Spring 2020

Sylvan Sync Connect Fall 2020

Google Meets Fall 2020

North Dakota State Assessment Program Spring 2022 & 2023

**References**

Mrs. Brenda Beiswenger

Principal  
Highland Acres Elementary School and Roosevelt Elementary School

1200 Prairie Drive and 613 W. Avenue B  
Bismarck, ND 58501

701-323-4160 and 701-323-4240

[brenda\_beiswenger@bismarckschools.org](mailto:brenda_beiswenger@bismarckschools.org)

Mrs. Alicia Fladeland

Third Grade Instructor/Assistant Principal

Highland Acres Elementary School

1200 Prairie Drive  
Bismarck, ND 58501

701-323-4160

[alicia\_fladeland@bismarckschools.org](mailto:alicia_fladeland@bismarckschools.org)

Mrs. Maren Gerhardt

Executive Director  
Sylvan Learning Center  
212 W. Century Avenue  
Bismarck, ND 58501  
701-223-0010

[maren@sylvanbismarck.com](mailto:maren@sylvanbismarck.com)

Mrs. Amie Joyce

Special Education Strategist

Highland Acres Elementary School and Roosevelt Elementary School

1200 Prairie Drive and 613 W. Avenue B  
Bismarck, ND 58501

701-323-4160 and 701-323-4240

[amie\_joyce@bismarckschools.org](mailto:amie_joyce@bismarckschools.org)

Dr. Shawn Oban

Principal

Horizon Middle School

500 Ash Coulee Drive

Bismarck, ND 58503

701-323-4550

[shawn\_oban@bismarckschools.org](mailto:shawn_oban@bismarckschools.org)

Mrs. Bethany San Jose

Special Education Instructor

Pioneer Elementary School

1400 E. Braman Avenue  
Bismarck, ND 58501

701-323-4220

[bethany\_sanjose@bismarckschools.org](mailto:bethany_sanjose@bismarckschools.org)